RETURN/EXCHANGE FORM

Keep With Products!

Returning Items for Refund – complete top of form only
Returning Items for Exchange – complete entire form

RETURN POLICY

Products purchased directly from The Critical Thinking Co.™ may be returned IN RESALABLE CONDITION within 60 days of receipt for exchange or refund. Products purchased from other sellers must be returned to those sellers. SHIPPING COSTS are not refundable unless the return is a result of our error.

Include a copy of the Invoice or Packing Slip, indicating items that you are returning.

Invoice # _____ Name _____

Email _____

Phone # ( ) _____

❑ **Return for refund only**

❑ **Return for exchange (complete the form below)**

Reason for return: _____

Please wrap your package securely and send it **prepaid U.S. MAIL** (*Media Mail Recommended*) **or UPS** to:

The Critical Thinking Co.™
1991 Sherman Ave., Suite 200
North Bend, Oregon 97459

List Items Returned

_____
_____
_____
_____
_____
_____
_____
_____
_____

The Critical Thinking Co.™ is not responsible for items lost or damaged while in transit and recommends insuring all returns for their product value.

If you have questions, please call Customer Service at 800-458-4849, or e-mail Service@CriticalThinking.com.

EXCHANGE ITEMS ONLY

DO NOT LIST ITEMS BEING RETURNED - USE THIS PORTION FOR EXCHANGES OR NEW ORDERS

As a courtesy, we will not charge shipping or handling on a new order shipping within the U.S. or U.S. Territories when returned for exchange unless you require Rush Shipping. International orders must pay shipping.

ITEM # (Please enter all letters and numbers.)	PRODUCT TITLE	QTY	PRICE EACH	TOTAL

Payment Method (Please photocopy this form if more order space is necessary.)

❑ Purchase Order Attached ❑ Check or Money Order Attached (drawn on a U.S. bank)

❑ VISA ❑ MasterCard ❑ DISCOVER NOVUS

Exp. Date ___ – ___ Card Security Code _____

Authorized Signature Date

1. Total of New Items	
2. Total of Returned Items	
3. Difference (Line 1 minus 2)	
4. Subtotal	
5. Shipping (FREE)	
6. RUSH Shipping (use chart)	
7. TOTAL (Lines 4, 5, and 6)	

SHIPPING RATES

Contiguous United States

up to $25.00	$6.95
$25.01–$40.00	$7.50
$40.01–$55.00	$9.50
$55.01–$85.00	$11.50
$85.01-$100.00	$13.50
$100.01-$250.00	12%
$250.01+	10%

Contiguous U.S. shipping time: 7-14 business days

Non-Contiguous U.S. shipping time: 10-21 business days

3-Day RUSH Shipping Charges

up to $40.00	$22.00
$25.01–$40.00	$22+ 20% of total order

Canada

up to $100.00	$35.00
$100.01+	$35+ 20% of total order

International

up to $80.00	$45.00
$80.01+	$45+ 20% of total order

The Critical Thinking Co.™
Empower the mind!

PHONE 800-458-4849 • 541-982-4234 • FAX 541-756-1758
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